

MEETING
BUSINESS MANAGEMENT OVERVIEW & SCRUTINY COMMITTEE

DATE AND TIME
WEDNESDAY, 1 JUNE 2011
AT 7.00PM

VENUE
HENDON TOWN HALL,
THE BURROUGHS, HENDON, NW4 4BG

TO: MEMBERS OF THE COMMITTEE (Quorum 3)

Chairman: Councillor Hugh Rayner
Vice-Chairman: Councillor Brian Salinger

Councillors:

Maureen Braun	Kath McGuirk	Jack Cohen
Dean Cohen	Alison Moore	
Brian Gordon	Barry Rawlings	
Rowan Turner		

Substitute Members:

John Marshall	Julie Johnson	Monroe Palmer OBE
Daniel Seal	Alan Schneiderman	Susette Palmer

You are requested to attend the above meeting for which an agenda is attached.
Aysen Giritli – Head of Governance

Democratic Services contact: Andrew Charlwood 020 8359 2014

Media Relations contact: Sue Cocker 020 8359 7039

To view agenda papers on the website: <http://committeepapers.barnet.gov.uk/democracy>

ORDER OF BUSINESS

Item No.	Title of Report	Pages
1.	Minutes of the Previous Meeting	
2.	Absence of Members	
3.	Declaration of Members' Interests <ul style="list-style-type: none"> a) Personal and Prejudicial Interests b) Whipping Arrangements (in accordance with Overview and Scrutiny Procedure Rule 17) 	
4.	Public Question Time <i>(If any)</i>	
5.	Members' Items (submitted in accordance with Overview and Scrutiny Procedure Rule 9) <i>(If any)</i>	
Call-in		
6.	Any Matters Referred by Members of the Sub-Committee relating to key decisions made by: Cabinet Resources Committee on 24 May 2011; or Any action taken by Cabinet Member(s) and/or Directors/Chief Officers under delegated powers (Executive Functions)	–
Councillor Calls for Action		
7.	Councillor Calls for Action (submitted in accordance with Overview and Scrutiny Procedure Rule 22) <i>(If any)</i>	
Business of the Committee		
8.	Task and Finish Group / Scrutiny Panel Update	To Follow
9.	Cabinet Forward Plan	1 – 10
10.	Business Management Overview and Scrutiny Sub-Committee Forward Work Programme 2010/11	11 – 21
11.	Any Other Items the Chairman Decides are Urgent	

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AGENDA ITEM: 9 Page nos. 1 – 10

Meeting	Business Management Overview & Scrutiny Sub-Committee
Date	1 June 2011
Subject	Cabinet Forward Plan
Report of	Scrutiny Office
Summary	This report provides Members with the current published Cabinet Forward Plan. The Committee is asked to comment on and consider the Cabinet Forward Plan when identifying future areas of scrutiny work.

Officer Contributors	Andrew Charlwood, Scrutiny Office
Status (public or exempt)	Public
Wards Affected	All
Enclosures	Appendix A – Cabinet Forward Plan of Key Decisions (May to July 2011)
Contact for Further Information:	Andrew Charlwood Overview & Scrutiny Manager ☎ 020-8359-2014 andrew.charlwood@barnet.gov.uk

1. RECOMMENDATIONS

- 1.1 That the Committee comment on and consider the Cabinet Forward Plan for the period May to July 2011 when identifying areas of future scrutiny work.

2. CORPORATE PRIORITIES AND POLICY CONSIDERATIONS

- 2.1 The Overview and Scrutiny Committees must ensure that the work of Scrutiny is reflective of the Council's priorities.

- 2.2 The three priority outcomes set out in the 2010-2013 Corporate Plan are: –

- Better services with less money
- Sharing opportunities, sharing responsibilities
- A successful London suburb

3. RELEVANT PREVIOUS DECISIONS

- 3.1 None.

4. RISK MANAGEMENT ISSUES

- 4.1 None.

5. EQUALITIES AND DIVERSITY ISSUES

- 5.1 In addition to the Terms of Reference of the Committee, and in so far as relating to matters within its remit, the role of the Committee is to perform the Overview and Scrutiny role in relation to:

- The Council's leadership role in relation to diversity and inclusiveness; and
- The fulfilment of the Council's duties as employer including recruitment and retention, personnel, pensions and payroll services, staff development, equalities and health and safety.

6. USE OF RESOURCES IMPLICATIONS (Finance, Procurement, Performance & Value for Money, Staffing, IT, Property, Sustainability)

- 6.1 None in the context of this report.

7. LEGAL ISSUES

- 7.1 None in the context of this report.

8. CONSTITUTIONAL POWERS

- 8.1 The scope of the Overview and Scrutiny Committees are contained within Part 2, Article 6 of the Council's Constitution;

8.2 The Terms of Reference of the Scrutiny Committees are included in the Overview and Scrutiny Procedure Rules (Part 4 of the Council's Constitution).

9. BACKGROUND INFORMATION

9.1 Under the current overview and scrutiny arrangements, the Business Management Overview & Scrutiny Committee will ensure that the work of Scrutiny is reflective of Council priorities, as evidenced by the Corporate Plan and the programme being followed by the Executive.

9.2 The Cabinet Forward Plan will be included on the agenda at each meeting of the Business Management Overview & Scrutiny Committee as a standing item.

9.3 The Committee is encouraged to comment on the Forward Plan.

9.4 The Committee is asked to consider items contained within the Forward Plan to assist in identifying areas of future scrutiny work, particularly focussing on areas where scrutiny can add value in the decision making process (pre-decision scrutiny).

10. LIST OF BACKGROUND PAPERS

10.1 None.

London Borough of Barnet
Forward Plan of Key Decisions
16 May 2011

Contact: Jeremy Williams, Business Governance Team, 020 8359 2042

jeremy.williams@barnet.gov.uk

Subject	Decision requested	Cabinet Member/ author	Consultation	Last date for reps	Documents to be considered
Cabinet Resources Committee 24 May 2011 (subject to confirmation of calendar of meetings at Annual Council)					
Adults In House Services	To approve the business case.	Customer Access and Partnerships Richard Harrison			Full report
Stonegrove and Spur Road Estates Regeneration.	To seek approval for additional expenditure in support of the successful regeneration of Stonegrove estate.	Housing, Planning and Regeneration Susan Botcherby			Full report
Grahame Park Regeneration Project	Deferral of historic costs owed to the Council in relation to the regeneration and redevelopment of the Grahame Park Estate.	Housing, Planning and Regeneration Noreen Twomey			Full report
The Procurement Plan	Authorisation to enter into contractual negotiations and award for a range of 2011/12 procurement opportunities	Resources and Performance Chris Malyon			Full report
Estates Strategy	Approval to the strategic principles, action plan and objectives for the long term management of the Council's estate.	Resources and Performance Mark Armstrong			Full report
Land at East Road, Burnt Oak	To approve the disposal of land at East Road.	Resources and Performance Simon Shaer			Full report
Children and Young	To extend existing contracts for	Education, Children			Full report

Subject	Decision requested	Cabinet Member/ author	Consultation	Last date for reps	Documents to be considered
People Short Break – Extension of Contracts	children and young people Short Break provision.	& Families Sue Reeve			
Option and Procurement Approach for Adult Social Services		Adults Kate Kennally			Full report
Security Service Provision in Council Properties		Resources and Performance Colin Atree			Full report
231a Colney Hatch Lane	To approve the sale of the Council's freehold interest.	Resources and Performance Philip Stanbridge			Full report
Cabinet 15 June 2011 (subject to confirmation of calendar of meetings at Annual Council)					
Corporate Plan	Approve latest version of Plan	Leader Julie Pal			Full report
Safer Communities Strategy	Recommend Council to approve Strategy	Community Safety & Cohesion Andrew Nathan			Full report
Future of Housing Services in Barnet	Consider future of Service and Barnet Homes	Housing, Planning & Regeneration Paul Shipway			Full report
Safeguarding	Consider joint report of Children and	Adults			Full report

Subject	Decision requested	Cabinet Member/ author	Consultation	Last date for reps	Documents to be considered
	Adults on Safeguarding activity.	Education, Children & Families Community Safety & Cohesion Health Elaine Tuck			
Cabinet Resources Committee 29 June 2011 (subject to confirmation of calendar of meetings at Annual Council)					
Passenger Transport	To approve the business case.	Customer Access and Partnerships Tahir Mahmood			Full report
Reform of Council Housing Finances		Housing, Planning & Regeneration Paul Shipway			Full report
Capital Investment in Hendon Cemetery & Crematorium	To report on the Environmental Health Capital Investment in Hendon Cemetery & Crematorium	Housing, Planning and Regeneration Rick Mason			Full report
Disabled Facilities Grant Programme	To report on the Disabled Facilities Grant Programme.	Housing, Planning and Regeneration Rick Mason			Full report
Hendon Football Club Ground, Claremont Road, Hendon	To consider the options for the future of this asset including a possible disposal.	Resources and Performance Philip Stanbridge			Full report

Subject	Decision requested	Cabinet Member/ author	Consultation	Last date for reps	Documents to be considered
Barnet Care and Repair Service	To report the future delivery of the service	Housing, Planning and Regeneration Rick Mason			Full report
New Support Organisation and Customer Services Organisation	To approve the business case	Customer Access and Partnerships Bal Assra			Full report
Tax Increment Financing (TIF) / Regeneration Financing	To consider TIF and regeneration financing options.	Housing, Planning and Regeneration Stewart Murray / Lucy Shomali			Full report
IAAB Brokerage – Options and Procurement Approach		Adults Kate Kennally			Full report
Grahame Park Regeneration Project	To approve the deferral of historic costs owed to the Council in relation to the regeneration and development of the Grahame Park Estate.	Housing, Planning & Regeneration Noreen Tworney			Full report
Cabinet 26 July 2011 (subject to confirmation of calendar of meetings at Annual Council)					
Libraries Strategy	Approve Strategy	Customer Access & Partnerships Tom Pike	Public consultation will close on 13 June 2011	13 June 2011	Full report
CCTV		Environment Paul Lamb			Full report

Subject	Decision requested	Cabinet Member/ author	Consultation	Last date for reps	Documents to be considered
Employment and Skills Strategy		tbc Stewart Murray/Robert McCulloch-Graham			Full report
Finchley Church End Town Centre Strategy	Approve Strategy	Hsg, Planning & Regeneration Lucy Shomali	Consultation carried out February/March 2010 http://www.barnet.gov.uk/index/council-democracy/consultations/planning-consultations/finchley-church-end-issues-opportunities.htm		Full report
Edgware Town Centre Strategy	Approve Strategy	Hsg, Planning & Regeneration Lucy Shomali			Full report
One Barnet Strategic Partnership Governance	Address position of LSP in One Barnet Governance	Customer Access & Partnerships Andrew Nathan			Full report

Cabinet Resources Committee 28 July 2011 (subject to confirmation of calendar of meetings at Annual Council)

AGENDA ITEM: 10

Page nos. 11 – 21

Meeting	Business Management Overview & Scrutiny Sub-Committee
Date	1 June 2011
Subject	Business Management Overview & Scrutiny Committee Forward Work Programme 2011/12
Report of	Scrutiny Office
Summary	This report outlines the Committee's draft work programme for 2011/12

Officer Contributors	None
Status (public or exempt)	Public
Wards Affected	All
Enclosures	Appendix 1 – Business Management Overview and Scrutiny Committee Work Programme 2011/12
Contact for Further Information:	Andrew Charlwood Overview & Scrutiny Manager ☎ 020-8359-2014 andrew.charlwood@barnet.gov.uk

1. RECOMMENDATIONS

- 1.1 That the Sub-Committee consider and comment on the items included in the 2011/12 work programme of the Business Management Overview and Scrutiny Committee (Appendix 1).**

2 CORPORATE PRIORITIES AND POLICY CONSIDERATIONS

2.1 The Overview and Scrutiny Committees/Sub-Committees must ensure that the work of Scrutiny is reflective of the Council's priorities.

2.2 The three priority outcomes set out in the 2010-2013 Corporate Plan are: –

- **Better services with less money**
- **Sharing opportunities, sharing responsibilities**
- **A successful London suburb**

3. RELEVANT PREVIOUS DECISIONS

3.1 None.

4. RISK MANAGEMENT ISSUES

4.1 None.

5. EQUALITIES AND DIVERSITY ISSUES

5.1 In addition to the Terms of Reference of the Committee, and in so far as relating to matters within its remit, the role of the Committee is to perform the Overview and Scrutiny role in relation to:

- The Council's leadership role in relation to diversity and inclusiveness; and
- The fulfilment of the Council's duties as employer including recruitment and retention, personnel, pensions and payroll services, staff development, equalities and health and safety.

6. USE OF RESOURCES IMPLICATIONS (Finance, Procurement, Performance & Value for Money, Staffing, IT, Property, Sustainability)

6.1 None.

7. LEGAL ISSUES

7.1 None in the context of this report.

8 CONSTITUTIONAL POWERS

- 8.1 The scope of the Overview and Scrutiny Committees/Sub-Committees is contained within Part 2, Article 6 of the Council's Constitution.
- 8.2 The Terms of Reference of the Scrutiny Committees / Sub-Committees are included in the Overview and Scrutiny Procedure Rules (Part 4 of the Council's Constitution).

9. BACKGROUND INFORMATION

- 9.1 The Business Management Overview and Scrutiny Committee's Work Programme 2011/12 indicates items of business requested by the Business Management Overview and Scrutiny Sub-Committee during the 2010/11 municipal year. The Committee are requested to consider whether these items should be considered during the 2011/12 municipal year.
- 9.2 The work programme of this Committee is intended to be a responsive tool, which will be updated on a rolling basis following each meeting, for the inclusion of areas which may arise through the course of the year.
- 9.3 The Committee is empowered to agree its priorities and determine its own schedule of work within the programme.

10. LIST OF BACKGROUND PAPERS

- 10.1 None.

Business Management Overview and Scrutiny Committee Work Programme 2011/12

1 June 2011			
ITEMS CONSIDERED	INFORMATION	REPORT ORIGIN	LINK TO CABINET / CORPORATE PLAN
Items called-in: To be confirmed <i>(if any)</i>	The relevant Cabinet Members will be invited to attend <i>(subject to eligible key decisions being called-in)</i> .	N/A	
Cabinet Forward Plan	Standing Item	Scrutiny Office	
Business Management Overview and Scrutiny Sub-Committee Future Work Programme 2011/12	Standing Item	Scrutiny Office	

11 July 2011

ITEMS CONSIDERED	INFORMATION	REPORT ORIGIN	LINK TO CABINET / CORPORATE PLAN
Items called-in: To be confirmed <i>(if any)</i>	The relevant Cabinet Members will be invited to attend <i>(subject to eligible key decisions being called-in)</i> .	N/A	
Housing Service	The Committee have made a request to scrutinise the Cabinet report on the future of the Housing Service and Barnet Homes	Planning, Housing and Regeneration	
Fostering Recruitment Task and Finish Group	The Committee are due to consider the final report of Task and Finish Group, before onward referral to Cabinet.	Scrutiny Office	
Early Intervention and Prevention Services (Children) Task and Finish Group	The Committee are due to consider the final report of Task and Finish Group, before onward referral to Cabinet.	Scrutiny Office	
Task and Finish Group / Scrutiny Panels – Recommendation Tracking	<p>The Committee will be requested to consider updates on the progress made in implementing recommendation made by the following Task and Finish Groups / Scrutiny Panels:</p> <ul style="list-style-type: none"> - Remodelling Older Peoples Housing with Support Task and Finish Group; 	Scrutiny Office (with contributions from relevant directorates)	

	<ul style="list-style-type: none"> - Council's Response to Cold Weather Task and Finish Group; and - Housing Allocations Overview and Scrutiny Panel. 		
Committees – Recommendation Tracking	The Committee will be requested to consider proposals for introducing a framework for monitoring the response to comments and recommendations made by Overview and Scrutiny Committees.	Scrutiny Office	
Task and Finish Group / Scrutiny Panel Update	Standing Item	Scrutiny Office	
Cabinet Forward Plan	Standing Item	Scrutiny Office	
Business Management Overview and Scrutiny Sub-Committee Future Work Programme 2011/12	Standing Item	Scrutiny Office	

5 September 2011

ITEMS CONSIDERED	INFORMATION	REPORT ORIGIN	LINK TO CABINET / CORPORATE PLAN
Items called-in: To be confirmed <i>(if any)</i>	The relevant Cabinet Members will be invited to attend <i>(subject to eligible key decisions being called-in)</i> .	N/A	
Procurement Task and Finish Group	The Committee are due to consider the final report of Task and Finish Group, before onward referral to Cabinet.	Scrutiny Office	TBC
Task and Finish Group / Scrutiny Panels – Recommendation Tracking	<p>The Committee will be requested to consider updates on the progress made in implementing recommendation made by the following Task and Finish Groups / Scrutiny Panels:</p> <ul style="list-style-type: none"> - Recycling and Waste Minimisation Task and Finish Group; - School Places Planning Task and Finish Group; and - Enterprise Task and Finish Group. 	Scrutiny Office (with contributions from relevant directorates)	TBC
Task and Finish Group / Scrutiny Panel Update	Standing Item	Scrutiny Office	
Cabinet Forward Plan	Standing Item	Scrutiny Office	
Business Management Overview and Scrutiny Sub-	Standing Item	Scrutiny Office	

Committee Future Work Programme 2011/12			
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ITEMS TO BE CONSIDERED AT FUTURE MEETINGS	INFORMATION	REPORT ORIGIN	LINK TO CABINET/ CORPORATE PLAN
One Barnet Strategic Partnership Governance	The Committee have made a request to pre-scrutinise the Cabinet report on One Barnet Strategic Partnership Governance.	Policy and Partnerships	
Regeneration and Enterprise Strategy	The Committee have made a request to pre-scrutinise the Cabinet report on the Regeneration and Enterprise Strategy.	Housing, Planning & Regeneration	
Town Centre Strategies	The Committee have requested to review Town Centre Strategies prior to a decision being taken by Cabinet. Item to be added to Sub-Committee agenda for an appropriate meeting.	Housing, Planning and Regeneration	
Call-ins	Consideration of call-ins made by Members of the Sub-Committee.	Scrutiny Office	
Councillor Calls for Action	Consideration of Councillor Calls for Action	Scrutiny Office	
Task and Finish Groups	Ongoing monitoring and consideration of reports of Task and Finish Groups	Scrutiny Office	
Scrutiny Recommendations	Ongoing monitoring and of the implementation/response to comments/recommendations made by Overview and Scrutiny Committees, Task and Finish Groups and Scrutiny	Scrutiny Office	

	Panels.		
Pre-decision Scrutiny of Cabinet Forward Plan Items	Consideration of Cabinet items pre-decision	Scrutiny Office	As above.

***Please note that the Business Management Overview and Scrutiny Committee's Forward Work Programme 2011/12 is an evolving document which is dependent on the work of Task and Finish Groups, Scrutiny Panels and any other business within the remit of this Committee.**

FUTURE MEETING DATES
6 OCTOBER 2011
16 NOVEMBER 2011
9 JANUARY 2012
5 MARCH 2012
18 APRIL 2012